



E-Billing Consent Form

TOWN OF BIGGAR

SASKATCHEWAN

Box 489

Biggar, SK S0K 0M0

306.948.3317



The Town of Biggar is excited to offer residents a free e-Billing option to customers with utility billing accounts. With this service, customers can opt out of receiving a paper bill through the mail and instead elect to receive a utility bill notification via e-mail.

How does e-Billing work?

To get started, simply fill out and submit this authorization form to the Town Office. Once your authorization has been received, all future utility billings will be electronically delivered to the e-mail address that you have provided.

If I sign up for e-Billing Notification, how do I pay my utility bill?

Choosing to sign up for e-Billing will not affect the way you pay your utility bills. All payment options will remain the same: by Cheque, Visa, MasterCard, Debit, Phone/Internet Banking and Cash.

What if I change my mind and want to revert back to paper billings?

If you ever decide to stop the e-Billing service, simply e-mail your request to townoffice@townofbiggar.com, or contact the Town Office at 306.948.3317.

PLEASE NOTE:

If you change your e-mail address, you will be responsible for contacting the Town Office with your new information. *Non-receipt of your e-bill is not justification for late or non-payment; subsequent water shut-off procedures will be initiated should account become overdue.*

If you do not receive your e-bill or have further questions about utility e-Billing, please contact the Town Office at 306.948.3317.

To protect your privacy this information will not be shared, traded, sold, or used for any purpose other than that described above and is protected by the Freedom of Information and Protection of Privacy Act.

Town of Biggar Utility e-Billing Registration Form

Name: _____

Service Address(es): _____

Mailing Address: _____

Telephone: _____ **Cell:** _____

E-mail Address: _____

I acknowledge that I have read and fully understand this document, and consent to the delivery of specific municipal notices from the Town of Biggar to me by e-mail.

SIGNED: _____ **DATE:** _____