

TOWN OF BIGGAR, SASKATCHEWAN
MINUTES OF THE REGULAR MEETING
OF THE TOWN OF BIGGAR COUNCIL
HELD ON TUESDAY, SEPTEMBER 22, 2020
AT 7:15 P.M. IN THE COUNCIL CHAMBERS

ROLL CALL:

Present: Mayor: Ray Sadler
Councillors: Alan Boyle
Penny McCallum
Kevin McNicholls
Kirk Sherbino
Edward Young
Ivan Young
Staff: Marty Baroni, Chief Administrative Officer
Amanda Carruthers, Assistant Administrator
Erin Poitras, Recreation Director
D'Shae Bussiere, Community Development Officer
Mark Haynes, Town Foreman

CALL TO ORDER:

Regular meeting called to order at 7:15 p.m. by Mayor Ray Sadler.

AGENDA ADOPTION:

E.YOUNG-BOYLE,

“that the Agenda for the September 22, 2020 Regular Meeting of Council be approved as presented.”

CARRIED

MINUTES:

E.YOUNG-BOYLE,

“that the minutes of the September 1, 2020 Regular Meeting of Council be accepted as presented.”

CARRIED

BYLAW 20-830 BEING A BYLAW TO AMEND BYLAW NO. 15-763:

E.YOUNG-BOYLE,

“that the Bylaw No. 20-830 being a bylaw to amend the Zoning Bylaw No. 15-763 be introduced and read a first time.”

CARRIED

BYLAW 20-831 OFFICAL COMMUNITY PLAN BYLAW AMENDMENT:

BOYLE-E.YOUNG,

“that Bylaw No. 20-831 being a bylaw to amend the Official Community Plan Bylaw No. 15-762 be introduced and read a first time.”

CARRIED

MINUTES:
E.YOUNG-BOYLE,

“that the minutes of the September 8, 2020 Committee Meeting of the Whole be accepted as presented.”

CARRIED

MINUTES:
BOYLE-E.YOUNG,

“that the minutes of the September 11, 2020 Party Planning Committee Meeting be accepted as presented.”

CARRIED

RECREATION DIRECTOR’S REPORT:
E.YOUNG-MCNICHOLLS,

“that the Recreation Director’s Report for up to September 22, 2020 be accepted as presented by the Recreation Director, Erin Poitras.”

CARRIED

NEW 2021 ZAMBONI PURCHASE:
E.YOUNG-MCNICHOLLS,

“that Recreation Director, Erin Poitras be authorized to purchase a New 2021 Zamboni Model 446 with back up alarm and auto snow breaker from Fer-Marc Equipment Ltd. in the amount of \$114,210.00 plus applicable taxes.”

CARRIED

FAT CAT SPLASH PARK GAZEBO:
E.YOUNG-MCNICHOLLS,

“that Recreation Director, Erin Poitras be authorized to purchase a Gazebo for the Fat Cat Splash Park from V and R Sawing in the amount of \$9,457.00 plus applicable taxes.”

CARRIED

COMMUNITY DEVELOPMENT OFFICER’S REPORT:
I.YOUNG-BOYLE,

“that the Community Development Officer’s Report for up to September 22, 2020 be accepted as presented by the Community Development Officer, D’Shae Bussiere.”

CARRIED

TOWN FOREMAN’S REPORT:
MCNICHOLLS-E.YOUNG,

“that the Town Foreman’s Report for up to September 22, 2020 be accepted as presented by Town Foreman, Mark Haynes.”

CARRIED

AUGUST 2020 FINANCIAL REPORTS:
E.YOUNG-MCNICHOLLS,

“that the following financial reports for August 2020 be accepted as presented:

Bank Reconciliation
Statement of Financial Activities.”

CARRIED

GENERAL ACCOUNTS:
E.YOUNG-MCNICHOLLS,

“that the general accounts paid in the amount of \$149,440.58 and the general accounts payable in the amount of \$625,013.31 be approved.”

CARRIED

COMMUNICATIONS:
E.YOUNG-MCNICHOLLS,

“that the following correspondence be accepted for Council’s information and filed:

Saskatchewan Housing Corporation – Committee Appointment
Canadian Pacific – Rail Safety Week 2020
Multicultural Council of Saskatchewan - Multicultural Week
Biggar Museum and Gallery – Year in Report
Municipalities in Saskatchewan – 2021 Convention Update
Government of Saskatchewan – Federal Safe Restart Canada Plan”

CARRIED

WEEKES LAND LEASE ADJUSTMENT:
SHERBINO-MCCALLUM,

“that the Town of Biggar enter into a revised land lease agreement for 2020 with Clinton and Ann Weekes for the following:

Surface Parcel 118920180 (72.63 acres) NE ¼ 5-36-14 W3M
Surface Parcel 135975482 (54.28 acres) NE ¼ 5-36-14 W3M”

CARRIED

TAX TITLE PROPERTY:
MCCALLUM-SHERBINO,

“that the Town of Biggar retain title on the following TTP to become part of the Municipal holdings by paying the amount of all outstanding taxes as per section 31(7) of the *Tax Enforcement Act*:

	<u>Municipal</u>	<u>School</u>
Lot 32 Block 8 Plan D4770	\$997.26	\$967.88
Lot 1-6 Block 40 Plan G167	\$8,261.63	\$5,414.08
Lot 36 Block 2 Plan D4770	\$9,137.01	\$257.71”

CARRIED

DEDICATED LANDS:
SHERBINO-MCCALLUM,

“that the Town make a monetary settlement to the dedicated lands account in the amount of \$483.00.”

CARRIED

TRANSFER TO RESERVE:
MCCALLUM-SHERBINO,

“that the following be transferred to reserves for 2020:

Dedicated Lands	\$	52,000.00
Sick Payout	\$	63,000.00
Transit Van	\$	4,000.00
Tennis Court Surface Coating	\$	29,000.00
Cabinet Doors in Community Hall	\$	8,000.00
Pool – Underground Sprinklers	\$	16,000.00
Parks – Lloyd Hock Park Solar Lights	\$	16,000.00
Regional Park – Shower House	\$	25,000.00”

CARRIED

TRANSFER TO CAPITAL TRUST FUND:
SHERBINO-MCCALLUM,

“that the following payment amounts be transferred to the Capital Trust Fund as per the 2020 budget:

General Fund -	\$215,884.00
Water and Sewer Fund -	\$7,000.00”

CARRIED

CARTER BUILDING PERMIT:
MCCALLUM-SHERBINO,

“that the following building permit be approved upon payment of the prescribed fees:

- Steve Carter – Commercial Renovation
 - Lot 4-5 Block 8 Plan D4770
 - Subject to compliance with the points noted in the Plan Examination Report from MuniCode Services Ltd. dated September 01, 2020.”

CARRIED

LORAAS ENVIRONMENTAL:
SHERBINO-MCCALLUM,

“that the Town renew the agreement with Loraas Recycling Environmental Services Ltd. for the bi-weekly curbside collection of residential and commercial recyclable materials.”

CARRIED

BYLAW 20-830 ZONING BYLAW AMENDMENT (A):
MCCALLUM-SHERBINO,

“that the proposed Zoning Bylaw Amendment (N) No. 20-830 be advertised in accordance with Section 207 of the Planning and Development Act, 2007.”

CARRIED

BYLAW 20-831 OFFICIAL COMMUNITY PLAN BYLAW AMENDMENT:
SHERBINO-MCCALLUM,

“that the proposed Official Community Plan Amendment (A) No. 20-831 be advertised in accordance with Section 207 of the Planning and Development Act, 2007.”

CARRIED

ICIP GRANT:
MCCALLUM-SHERBINO,

“that the Council of the Town of Biggar support the application for an Investing in Canada Infrastructure Program (ICIP) grant for the “2nd Avenue West water and sewer replacement and all associated works” and council agrees to meet legislated standards, to meet the terms and conditions of the ICIP program, to conduct an open tendering process, to manage the construction of the project, to fund ongoing operation and maintenance costs, and to follow any mitigation measures as required by the federal Impact Assessment Act and the Environmental Assessment Act (Saskatchewan).”

CARRIED

ADJOURNMENT:
BOYLE-E. YOUNG,

“that the meeting be adjourned at 8:45 p.m.”

CARRIED

APPROVED

Mayor

Chief Administrative Officer