

TOWN OF BIGGAR, SASKATCHEWAN

**MINUTES OF THE REGULAR MEETING
OF THE TOWN OF BIGGAR COUNCIL
HELD ON TUESDAY, NOVEMBER 19, 2019
AT 7:15 P.M. IN THE COUNCIL CHAMBERS**

ROLL CALL:

Present: Mayor: Ray Sadler
Councillors: Alan Boyle
Penny McCallum
Kevin McNicholls
Kirk Sherbino
Edward Young
Ivan Young
Staff: Barb Barteski, Chief Administrative Officer
Marty Baroni, Assistant Administrator
D'Shae Bussiere, Community Development Officer
Mark Haynes, Town Foreman

CALL TO ORDER:

Regular meeting called to order at 7:15 p.m. by Mayor Ray Sadler.

AGENDA ADOPTION:

MCCALLUM-MCCNICHOLLS,

“that the Agenda for the November 19, 2019 Regular Meeting of Council be approved as presented.”

CARRIED

Mayor Ray Sadler called for any conflicts of interest on any item for this meeting.

CONFLICT DECLARATIONS:

MCNICHOLLS-E.YOUNG,

“that Councillor McNicholls declare a conflict of interest on agenda item number 13.04 being that Sara Thompson is his step-daughter.”

CARRIED

MINUTES:

E.YOUNG-MCCALLUM,

“that the minutes of the November 5, 2019 Regular Meeting of Council be accepted as presented.”

CARRIED

DELEGATIONS:

Doug and Clinton Weekes and Laurie Laventure attended this portion of the meeting to discuss with Council the 2020-2021 land lease rates.

MINUTES:

MCCALLUM-MCNICHOLLS,

“that the minutes of the November 12, 2019 Committee Meeting of the Whole be accepted as presented.”

CARRIED

RCMP REPORT:

MCNICHOLLS-MCCALLUM,

“that the RCMP report for the month of October, 2019 be accepted as presented By Corporal Dereck Crozier.”

CARRIED

COMMUNITY DEVELOPMENT OFFICER’S REPORT:

MCCALLUM-MCNICHOLLS,

“that the Community Development Officer’s report to November 19, 2019 be accepted as presented by the Community Development Officer, D’Shae Bussiere.”

CARRIED

TOWN FOREMAN’S REPORT:

MCCALLUM-MCNICHOLLS,

“that the Town Foreman’s report to November 15, 2019 be accepted as presented by the Town Foreman, Mark Haynes.”

CARRIED

FINANCIAL REPORTS:

MCNICHOLLS-MCCALLUM,

“that the following financial reports for October, 2019 be accepted as presented:

Bank Reconciliation
Statement of Financial Activities.”

CARRIED

GENERAL ACCOUNTS:

MCNICHOLLS-MCCALLUM,

“that the general accounts paid in the amount of \$60,010.41 and the general accounts payable in the amount of \$108,086.04 be approved.”

CARRIED

CORRESPONDENCE:

MCCALLUM-MCNICHOLLS,

“that the following correspondence be accepted for Council’s information and filed:

Water Security Agency – Waterworks Inspections
Catterall & Wright – Community Planning”

CARRIED

LANDFILL SUPERVISION CONTRACT:
MCNICHOLLS-MCCALLUM,

“that the Landfill Supervisor Contract Agreement between the Town and Helga Fellehner for the year 2020 be signed and approved.”

CARRIED

TAX CANCELLATION:
MCCALLUM-MCNICHOLLS,

“that the remainder of the 2019 municipal taxes for Lot 1 Block 9 Plan D4770 be cancelled in the amount of \$562.93 as the property is now exempt.”

CARRIED

DEMOLITION PERMIT:
E.YOUNG-MCNICHOLLS,

“that the following demolition permit be approved upon payment of the prescribed fee:

- Laurie Laventure - Shop
- NE 7-36-14-W3
- Conditional to the removal of all concrete, filling in the basement and levelling land to surrounding elevation”

CARRIED

BIGGAR MUSEUM & GALLERY FESTIVAL OF LIGHTS:
E.YOUNG-MCNICHOLLS,

“that the request from the Biggar Museum and Gallery to put up and turn on the Christmas lights for the Festival of Lights to be held on Friday, November 29, 2019 be approved and that this organization be responsible for setting up and taking down the barricades that the Town will supply.”

CARRIED

Councillor McNicholls left chambers at 9:00 p.m.

ADMINISTRATIVE ASSISTANT POSITION:
MCCALLUM-SHERBINO,

“that Sara Thompson be offered the position of Administrative Assistant commencing November 28, 2019 at a wage rate specified in the Union Contract.”

CARRIED

Councillor McNicholls returned to chambers at 9:07 p.m.

LOTTERY LICENSE:
BOYLE-MCCALLUM,

“that the Lottery License Application dated November 12, 2019 from the Friends of St. Gabriel School be approved.”

CARRIED

T-ROY TRUCKING TAX INCENTIVE:
E.YOUNG-SHERBINO,

“that a two year tax exemption for Lots 1-3 Block 1 Plan 102315754 for the municipal portion be approved as indicated below:

2020 – 100%
2021 – 100 %”

CARRIED

T-ROY TRUCKING LAND RENTAL REQUEST:
SHERBINO-E.YOUNG,

“that the request from T-Roy’s Trucking to rent Lot 4 Block 1 Plan 102135754 be approved at \$1,000.00 per year plus GST with the Town retaining a right of way.”

CARRIED

MCGREGOR BUILDING PERMIT:
E.YOUNG-SHERBINO,

“that the following building permit be approved upon payment of the prescribed fees:

Carmen McGregor - Carport renovation
- Lot 50 Block 102 Plan 74S26264
- Subject to compliance with the points noted in the Plan Examination Report from MuniCode Services Ltd. dated November 7, 2019.”

CARRIED

PENTA CONSTRUCTION BUILDING PERMIT:
E.YOUNG-SHERBINO,

“that the following building permit be approved upon payment of the prescribed fees:

Penta Construction - New residential dwelling
- Lot 7 Block 36 Plan G167
- Subject to compliance with the points noted in the Plan Examination Report from MuniCode Services Ltd. dated October 29, 2019.”

CARRIED

M & M CATTLE TAX INCENTIVE:
E.YOUNG-SHERBINO,

“that in accordance with the Tax Incentive Agreement with M & M Cattle and Land for 100% exemption of municipal taxes in the amount of \$4,247.70 for 2019 on Lots 11-12 Block 16 Plan D4770 the request be granted.”

CARRIED

LOTTERY LICENSE:
E.YOUNG-MCCALLUM,

“that the Lottery License Application dated November 19, 2019 from the Biggar Minor Hockey be approved.”

CARRIED

IMPACT ENERGY SERVICES URBAN SIGN CORRIDOR APPLICATION:
E.YOUNG-MCCALLUM,

“that the application to install a sign in the Urban Sign Corridor from Impact Energy Services be approved as presented.”

CARRIED

ADJOURNMENT:
E.YOUNG-BOYLE,

“that the meeting be adjourned at 9:30 p.m.”

CARRIED

APPROVED

Mayor

Chief Administrative Officer